

INTERNATIONAL PLANNED PARENTHOOD FEDERATION EUROPEAN NETWORK (IPPF EN)

TERMS OF REFERENCE

Consultancy: Landscaping of Civil Society Organisations working on SRHR in the UK with potential and interest in Membership/Formal Affiliation with IPPF

1. Background and context

The International Planned Parenthood Federation (IPPF) is a global care provider and advocate of sexual and reproductive health and rights (SRHR) for all working in 142 countries. IPPF currently has 118 Member Associations (MAs) working across 129 countries. IPPF has only one member per country but can have several formally affiliated 'Collaborative Partners' and is currently working with 15 such in a further 13 countries, mainly where there is no Member Association. Member Associations are supported by a secretariat that is spread over 10 offices worldwide.

IPPF is organised in six regions, with the network of European and Central Asian MAs (IPPF EN) served primarily by the Secretariat's Regional Office in Brussels.

IPPF had an active and engaged member in the UK, the UK Family Planning Association (UK FPA) until a few years ago. Unfortunately, the organisation had to be dissolved a result of lack of financial sustainability.

As a key country which has been a leader in SRHR both domestically and within the international development arena, IPPF would wish to be present in the UK through a strong and credible Member Association and/or affiliated Collaborative Partners supporting specific areas of the IPPF strategy across all regions of the UK.

2. Responsibilities and Deliverables under the assignment

Purpose

The purpose of this assignment is to support IPPF to identify relevant CSOs in the UK to help select an appropriate new IPPF Member, and potentially Collaborative Partner(s), within the context of IPPF Strategy 2028.

Key tasks

1. Liaise with IPPF key stakeholders to understand the deliverables of IPPF Strategy 2028 and identify key areas of expertise which are most needed to complement those already existing in the Federation globally and in the European context.
2. Develop a full understanding of the rights, responsibilities, and benefits of Membership in IPPF
3. Develop a broad overview of the SRHR context in the UK, outlining the key opportunities and challenges, including activity opposing SRHR progress – primarily domestically but also internationally – to advance SRHR through meeting the objectives of the IPPF Strategy 2028
4. In the frame of 1-3, identify relevant CSOs in the UK and engage in initial discussions to assess suitability and interest in formal engagement with IPPF
5. Conduct due diligence on interested candidates
6. Provide a short list of potential candidates for membership
7. Develop and support a process that will enable IPPF to judge with whom to engage

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Deliverables:

- Report and presentation to the Directors Leadership Team on UK context and CSO mapping and a shortlist of the UK CSOs relevant for IPPF membership
- Design and facilitation of process to select final candidate(s)

3. Timeline

It is anticipated that the assignment would take 2 months.

4. Contractor Requirements

- Strong networks in UK CSO sector, specifically the SRHR sector and existing knowledge of the context of SRHR in the UK
- Experience in context analysis and stakeholder mapping, ideally with reference to SRHR
- Experience engaging and facilitating conversations with stakeholders directly
- Highly honed communication skills, written and verbal
- Fluency in English
- Cultural sensitivity
- Commitment to advance sexual and reproductive health and rights
- Existing knowledge of IPPF would be a plus

5. How to apply?

To apply, please submit the following:

- CV/CVs of the proposed team member/s /individual/s to be involved in this assignment.
- Technical proposal that directly addresses the TOR
- Fees / daily rate in EUR (including VAT is applicable)
- Availability

In your application, provide overall approach & methodology to cover the details provided in the scope of work above, which include:

- Understanding of the requirements of the assignment
- Description experience in undertaking similar assignment
- Overall approach and its responsiveness to the purpose
- Methodology to be adopted to undertake the scope of work
- Key risks and mitigation strategies to be put in place.

Budget Break Up: The financial proposal should show detailed breakdown of costs, including daily rate professional fee and other expenses.

Please send the applications at smartin@ippf.org, no later than 15 November 2022 (19:00 CEST).