

Terms of Reference for Consultancy Services

Climate and Humanitarian Funding Expert to inform IPPF's Global Income Generation Roadmap 2023-2025

Applications must address all requirements of the Terms of Reference and include all the information/documents requested at Section 7.

<p>1. Background</p>	<p>Established in 1952, IPPF is a Federation of 120 Member Associations and 23 Collaborating Partners working over 145 countries worldwide. IPPF is a locally owned, globally connected civil society movement that champions and defends all peoples right to make informed and free choices about their sexuality and well-being, in a world without discrimination. We deliver sexual and reproductive health (SRH) services around the world and fight for sexual rights for all. In 2021, we delivered 155 million sexual and reproductive health services globally, serving 72 million people.</p> <p><u>IPPF's New Strategic Framework</u></p> <p>IPPF is changing, by choice and for choice. In November 2022, IPPF will unveil its new global Strategic Framework, entitled Strategy 2028: Come Together, which will guide the entire Federations strategic direction at every level; from our Member Associations to the Secretariat. The strategy is the product of two years of extensive consultation and collaboration with IPPF's Member Associations, staff, key population groups, external partners, donors, and other stakeholders and builds upon IPPF's achievements to date, placing greater emphasis on reaching the marginalised and excluded. IPPF's new strategy is a true reflection of how the Federation is changing by committing to daring, feminist action that secures all peoples freedoms to make choices about our bodies, sexual lives, and well-being.</p>
<p>2. Purpose</p>	<p>International Planned Parenthood Federation (IPPF) is seeking a suitably qualified and experienced consultant to support the development of IPPF's new Global Income Generation (GIG) Roadmap for 2023 – 2025, specifically to provide expertise on climate and humanitarian funding opportunities.</p> <p>The new GIG Roadmap will provide strategic direction to IPPF's income generation and outline potential areas for income growth and diversification across IPPF's Secretariat. Likewise, the Roadmap will outline how the Secretariat will support Member Associations in their income generation activities, in particular with institutional donors.</p>



IPPF

International
Planned Parenthood
Federation

4 Newhams Row, London SE1 3UZ United Kingdom

T +44 (0)20 7939 8200 F +44 (0)20 7939 8300

www.ippf.org

info@ippf.org

	<p>The Roadmap will:</p> <ul style="list-style-type: none">• Be aligned with IPPF's Strategic Framework for 2023 - 2028 and the Secretariat's business plan for 2023;• Respond to current global financing climate/context for SRHR and development;• Inform 3-year income projections for IPPF's Secretariat, with potential to inform those of IPPF's Member Associations; and• Draw upon and be informed by the key learnings from the previous GIG Strategy (2020 – 2022). <p>A lead consultant has already been recruited and has commenced work developing the Roadmap. The purpose of this Terms of Reference is to identify a consultant with funding strategy expertise to provide informed recommendations to pursue climate and humanitarian funding, in particular intersection with SRHR. These insights would be integrated into the master Roadmap document.</p> <p>They will work under the supervision of the Humanitarian Director and in consultation with the IPPF Secretariat's Global Income Generation (GIG) Team.</p>
3. Roles and Responsibilities	<p>The consultant will be responsible for:</p> <ol style="list-style-type: none">a) Identifying new funding opportunities and sources for:<ol style="list-style-type: none">1. <u>Climate change and the intersection of SRHR and climate</u>, including mapping possible donors, lead partners, and opportunities for consortia engagement2. <u>Humanitarian funding</u> for both sudden onset and protracted crises, preparedness efforts, localisation, as well as funding for the development – humanitarian nexus. This includes scoping of humanitarian funding streams (both government and non-government) and assessing IPPF's eligibility for these streams, such as the new ECHO partnership frameworks. It should also include assessing the humanitarian accountability certifications and/or affiliations that are best suited to IPPF, taking into consideration various donor requirements.b) Outlining our <u>key positioning</u>, and the <u>analysis</u> behind this, to inform our strategy to pursue these opportunities.c) Providing insights on the <u>necessary design and programmatic expertise and resourcing requirements</u> to successfully capitalise on the above. <p>We expect that this assignment would require approximately 10 days over a period of 4-6 weeks between January-February 2023.</p>



IPPF

International
Planned Parenthood
Federation

4 Newhams Row, London SE1 3UZ United Kingdom

T +44 (0)20 7939 8200 F +44 (0)20 7939 8300

www.ippf.org

info@ippf.org

	<p>The role can be delivered in a remote, hybrid, or face-to-face capacity.</p> <p>Key Stakeholders:</p> <ul style="list-style-type: none">- Julie Taft, Humanitarian Director- Riva Eskinazi, Director, Strategic Partnerships and Development- GIG Roadmap working group, comprised of a small number of staff from the GIG Team- Lead external consultant developing the Roadmap
4. Timeline	<p>Commencement date</p> <ul style="list-style-type: none">- Contractor services to commence by 23 January 2022 <p>Anticipated completion date</p> <ul style="list-style-type: none">- Contractor services should be completed before the end of February 2023.
5. Milestones and Deliverables	<p>Scope of work:</p> <ul style="list-style-type: none">- Desk review of existing documents, income generation and funding pipelines, and conducting research on potential income growth streams for IPPF.- Lead consultations with internal stakeholders across IPPF, including Secretariat staff from the Humanitarian team and those supporting climate intersection work.- Development and writing of key sections to inform IPPF's broader GIG Roadmap, and a standalone report of key findings and recommendations in more detail. <p>Deliverables:</p> <ol style="list-style-type: none">a) Facilitate consultations with Secretariat and Federation stakeholders, and document brief written summaries of these consultations.b) Prepare sections for integration into the GIG Roadmap and supporting annexes (format to be agreed upon with IPPF).c) Prepare standalone report of key findings and recommendations for climate and humanitarian funding, incorporating IPPF's feedback and any contributing stakeholders.
6. Contractor Requirements	<p>Qualifications, Skills, and Experience (Essential)</p> <ul style="list-style-type: none">• Relevant tertiary qualifications in Public Health, Business Management, International Development, or related field• Extensive experience in international development programs, preferably in a humanitarian, climate and/or health related field• Demonstrated experience in strategy development, in particular the development of income generation strategies and/or business planning• Knowledge and understanding of current global trends/ financing climate for humanitarian delivery, global



IPPF

International
Planned Parenthood
Federation

4 Newhams Row, London SE1 3UZ United Kingdom

T +44 (0)20 7939 8200 F +44 (0)20 7939 8300

www.ippf.org

info@ippf.org

	<p>development, and climate related funding, including with both institutional donors as well as philanthropy</p> <ul style="list-style-type: none">• Ability to communicate complex ideas using inclusive and non-discriminatory language• High-level professional writing and copyediting skills• High-level communication skills• Fluent in English (reading, writing, and speaking) <p>Skills and experience (Desirable)</p> <ul style="list-style-type: none">• Knowledge and experience of organisational capacity building and/or funding diversification strategies• Prior engagement with IPPF• Previous experience in the international SRHR sector
7. Submission of Proposal	<p>In tendering to undertake this work, the consultant will provide the following:</p> <ol style="list-style-type: none">1. Curriculum Vitae that indicates their experience, capacity and capability to undertake the scope of work within the specified timeframe. Maximum 3 pages;2. Experience summary according to the evaluation criteria listed in Section 6 above. Maximum 3 pages;3. Proposed approach for the consultancy, supported by a project plan indicating the key activities, milestones and deliverables; and4. Proposed consulting fees. Please note fees must be quoted in USD. Please indicate daily rate and number of days' work. Fees should exclude VAT. <p>Please send your expression of interest by email to: Phoebe Ryan Chief, Australia and New Zealand Office pryan@ippf.org</p> <p>Please use the subject heading: "Consultant – Climate and Humanitarian Funding Expert"</p> <p>Deadline for proposals: <u>Friday, 27th January 2023</u>.</p>