

TERMS OF REFERENCE Evaluation & Learning Consultancy

1. Background

IPPF is a global healthcare provider and a leading advocate of sexual and reproductive health and rights (SRHR) for all. Our work is wide-ranging, including comprehensive sex education (CSE), provision of contraceptive, safe abortion, and maternal care and responding to humanitarian crises.

Since March 2019, IPPF has been delivering a project funded by Global Affairs Canada that supports global and regional hubs to scale-up delivery of CSE and youth-friendly services, and contribute to global cutting-edge knowledge and expertise on what works in CSE and youth-friendly SRHR programming.

Rutgers, IPPF's Member Association in the Netherlands, is leading the delivery of the project, working closely with the Secretariat who supports fiscal administration. With the current project phase coming to an end, IPPF would like to reflect on and learn from the organizational set-up of the project in order to strengthen our approach for the future.

2. Purpose and Deliverables

Purpose

The purpose of this consultancy is to support IPPF to reflect, evaluate and learn from its approach to implementing the project, using an after-action review methodology. The key tasks are to:

- conduct independent after-action review sessions, one with the Rutgers team and one with the IPPF Secretariat team. The after-action review will examine the overall programme management and implementation.
- write-up findings of the review sessions and present these back to the respective teams for feedback and finalization.
- work with the teams to distil outcomes and feedback that they would like to share with the other team and prepare a report for such purpose.

Deliverables:

- Two independent after-action review reports for internal use by each team (Rutgers and IPPF).
- One consolidated report for sharing across the two teams and beyond, to include feedback from each team as agreed with them (Rutgers and IPPF).

3. Applications

We are inviting applications from consultants and companies experienced in supporting organizations, particularly international non-governmental organizations, in facilitating evaluation and learning initiatives. Applications should include:

- Relevant experience
- Proposed process for undertaking the work
- Availability and proposed timeframe
- Rate and estimated cost

Please contact Cat Fuller (cfuller@ippf.org) to submit your application.