



**Job Title:** Research Analyst - 1 yr Fixed Term Contract  
**Reports to:** Performance Senior Advisor  
**Locations:** US (Washington D.C., NY, MD, NJ, VA) (remote) / UK  
(London) / Switzerland / India (Delhi) / Kenya (Nairobi)  
**Grade:** D

### **Role Purpose:**

The Research Analyst will strengthen IPPF's evidence-base by supporting, coordinating and conducting research and analysis to inform strategic decisions, advocacy, and program improvement. This role requires strong analytical skills, project management capabilities, and the ability to communicate findings effectively.

### **Context of Role:**

IPPF is a global leader in sexual and reproductive health and rights (SRHR), advocating for universal access and delivering services across more than 150 countries. We are committed to evidence-based programming and continuous learning to maximize impact.

### **Key Tasks:**

- Support the design of research questions and methodology, including both qualitative and quantitative methods, to build IPPF's knowledge and evidence-base;
- Collaborate with Member Associations (MAs) on conducting qualitative research and case studies;
- Project manage research and MEL partnership initiatives with MAs and partner organisations
- Write up and disseminate reports, summaries, and presentations of research findings for internal and external audiences;
- Collaborate with academic and other research partners to construct and maintain trackers, indices, and other tools supporting greater knowledge of the SRHR environment;
- Analyse IPPF's service delivery data to enable actionable insights into IPPF's client profile and service delivery results;
- Support analysis of IPPF's global Results Framework data for the Annual Performance Report;
- Work across the IPPF Secretariat to discuss and explain research findings and explore how these can be used effectively by Secretariat colleagues for e.g. advocacy, service delivery, fundraising, etc.;
- Ensure gender is effectively mainstreamed within the remit of the post and in line with IPPF's Gender Equality Policy.
- Build and maintain positive relationships with all members of staff, and contacts within and outside the Federation.
- Undertake any other reasonable duties as may be requested from time to time.

### **Management Responsibility:**

- None

### **Key Skills/Expertise:**

1. Analytical Thinking & Problem Solving
  - Demonstrates ability to interpret complex data sets and identify trends.
  - Applies quantitative and qualitative research and analysis methods to generate actionable insights.
  - Uses evidence to inform decision-making and improve program outcomes.
2. Research Design & Methodology
  - Designs research studies aligned with organizational priorities.
  - Ensures ethical standards and data integrity throughout research processes.
  - Proficient in quantitative and qualitative research techniques.
  - Provides technical support and training on data collection and analysis.
3. Communication & Influence
  - Translates technical findings into clear, compelling reports and presentations.
  - Communicates effectively with diverse audiences, including non-technical stakeholders.
  - Promotes knowledge sharing and learning within the organization
  - Contributes to advocacy efforts by providing evidence-based recommendations.

#### 4. Project Management

- Plans and manages research projects, ensuring timely delivery and quality outputs.
- Coordinates with internal teams and external partners to achieve objectives.
- Monitors budgets and resources effectively.
- Works collaboratively across departments and regions

#### 5. Commitment to IPPF Values

- Upholds IPPF's mission and principles, including rights-based approaches.
- Maintains confidentiality and ethical standards in handling sensitive data.
- Demonstrates cultural sensitivity and respect for diversity.

### **Key Qualifications:**

- Education: Master's degree in public health, Social Sciences, Statistics, or related field.
- Experience: 3-5 years in research, monitoring & evaluation, or data analysis within NGOs or international development.
- Technical Skills: Proficiency in statistical software (SPSS, Stata, R) and data visualization tools.
- Languages: Fluency in English; additional languages (French, Spanish, Arabic) desirable.

### **Your Ethos:**

- Demonstrate an understanding of and commitment to safeguarding in a local and international context.
- Demonstrates ability and willingness to work in a diverse, multicultural, multilingual and intergenerational environment that is anti-racist and respectful of others.
- An intersectional (pro) feminist passionate about sexual reproductive health care rights and justice, including safe abortion.
- Supportive of people's rights regardless of sexuality or gender identity/expression and supportive of workers' rights and access to health care in sex work.

*IPPF is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all employees, volunteers, contractors and partners to share this commitment. Anyone employed with IPPF agrees to sign and adhere to IPPF's Code of Conduct and Safeguarding (Children and Vulnerable Adults) Policy.*